



National Finance Center Customer Notification

Date of Notification: February 1, 2011

Subject: *EmpowHR* Data Warehouse Tool

Database/Customer(s) Affected: *EmpowHR*

Dear Customer:

The National Finance Center (NFC) would like to inform you that the *EmpowHR* Data Warehouse tool will be unavailable on Friday, February 4, 2011, from 7:00 p.m. to 10:00 p.m. EST, due to network maintenance.

We will provide notification as soon as we are operational.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized agency representatives with questions concerning this notification should contact the *EmpowHR* Help Desk at 1-888-367-6955 or via email to nfcempowhr@usda.gov.

KJS/M5-11/073

“Tip of the Week”

Agencies are reminded that in order to utilize SPPS Mainframe - Indebtedness for Separations, the employee must have monies to be captured in the SPPS Mainframe such as a final T&A, lump sum or cash award.